

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

FEBRUARY 18, 2015

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Parnell called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant
Dr. Critelli
Mr. Dangler

Mr. Zambrano
Mr. Covin
Mrs. Widdis

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Assistant Superintendent of Schools, introduced two students from the **Morris Avenue School**, **Denisse Perez** and **Mickael Fleming** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

Paul Eschelbach, LBSEA President, stated that he began his career in Long Branch on the West End School stage and he was extremely happy and confident that the buyer will be putting the West End property to the best possible use.

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (D – E-5)

Ayes (9), Nays (0), Absent (0)

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of January 28, 2015
- Executive Session minutes of January 28, 2015
- Regular Meeting minutes of January 29, 2015

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY15 JANUARY TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

E. **SECRETARY'S REPORT (continued)**

2. **BUDGET TRANSFER REPORTS – FY15 JANUARY TRANSFERS (continued)**

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 January Transfers as listed be approved for the months ending January 31, 2015.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: February 18, 2015

2. **BOARD SECRETARY'S REPORTS – JANUARY 31, 2015**

That the Board approve the Board Secretary's Report for the months ending January 31, 2015 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER – JANUARY 31, 2015**

That the Board approve the Report of the Treasurer for the months ending January 31, 2015 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the January 31, 2015 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of January 31, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: February 18, 2015

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (E-6).

Ayes (8), Nays (0), Abstain (1) Dr. Critelli, Absent (0)

6. **BILLS AND CLAIMS – JANUARY 13 - 30, 2015 AND FEBRUARY 1 – 18, 2015 FOR CHRIST THE KING AND ANDREW CRITELLI**

That the Board approve the January 13 - 30, 2015 and February 1 – 18, 2015 bills and claims for Christ the King and Andrew Critelli (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Dangler, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (E-7 – 9).

Ayes (9), Nays (0), Absent (0)

7. **BILLS AND CLAIMS – JANUARY 13 - 30, 2015 AND FEBRUARY 1 – 18, 2015 EXCLUDING CHRIST THE KING AND ANDREW CRITELLI**

That the Board approve the and January 13 - 30, 2015 and February 1 – 18, 2015 bills and claims excluding Christ the King and Andrew Critelli (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2015**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2015 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2015**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2015 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of January 31, 2015)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				288	302	300	890			890
Kdg		64		106	126	122	418			418
1st	95	145	107				347			347
2nd	130	176	127				433			433
3rd	107	169	117				393			393
4th	120	140	125				385			385
5th	95	149	94				338			338
6th							0	346		346
7th							0	348		348
8th							0	375		375
9th							0		306	306
10th							0		337	337
11th							0		299	299
12th							0		275	275
MCI	18						18	7	12	37
MD							0			0
BD							0	14	26	40
LD	17	23	44				84	9	15	108
AUT	16		10				26	12	2	40
PD					6	12	18			18
OOD	8	2	4		1		15	9	26	50
Home Instruction							0	0	3	3
TOTAL	606	868	628	394	435	434	3365	1120	1301	5786

January 2014 Figures										
School	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	MS	HS	Total
Totals	731	366	734	387	350	293	402	1051	1241	5555

F. SUPERINTENDENTS REPORT

1. PRESENTATION OF AWARDS

The following named students are our 2015 Spelldown winners –
Presented by: Darlene Carfi, PTO/A Community Council 1st Vice President

A) RECOGNITION OF ACHIEVEMENT

Amerigo A. Anastasia School

Thomas Hernaiz	1 st place winner – Grade 5
Amelia Becerra	2 nd place winner – Grade 5
Ryan Beharry	3 rd place winner – Grade 4

George L. Catrambone School

Malica Feratovic	1 st place winner – Grade 3
Natalie Seaman	2 nd place winner – Grade 4
Kah'Syia Branch	3 rd place winner – Grade 4

Gregory School

Oresti Iliopoulos	1 st place winner – Grade 4
Jordan Mueller	2 nd place winner – Grade 5
Malina Irizarry	3 rd place winner – Grade 5

B) DISTRICT VOLUNTEERS

David Sultan	Cecilia Tamayo
Kymberly Griffin	Alondra Aguilar Flores
Enedina Gonzalez	Alicia Santiago
Raquel Vazquez	Margaret Gosset
Donna Battaglia	Katrina Hicks

C) TEACHER OF THE MONTH – JANUARY

JAMIE BAZYDLO, Alternative Academy teacher, presented by Mr. Parnell

D) SUPPORT STAFF OF THE MONTH – JANUARY

VIRGINIA JOPSON, Middle School Leadership Academy secretary,
presented by Mr. Parnell

F. SUPERINTENDENTS REPORT (continued)

2. TEACHERS OF THE YEAR – 2014 – 2015

HIGH SCHOOL	-	ANNE GILL
MIDDLE SCHOOL	-	CYNTHIA CRISANAZ
AMERIGO A. ANASTASIA SCHOOL	-	SHAWN O'NEILL
GREGORY SCHOOL	-	LAURA WIDDIS
GEORGE L. CATRAMBONE SCHOOL	-	AMANDA CIAGLIA
JOSEPH M. FERRAINA EARLY CHILDHOOD LEARNING CENTER	-	KIMBERLY WALKER
LENNA W. CONROW SCHOOL	-	TAMARA SULZBACH
MORRIS AVENUE SCHOOL	-	TESSY SIMOES
AUDREY W. CLARK – ACADEMY OF ALTERNATIVE PROGRAMS	-	JAMIE LYNN BAZYDLO

3. STUDENT COUNCIL PRESIDENT'S REPORT

Jessica Rojas – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration and Long Branch public schools community members. My name is Jessica Rojas, the Long Branch High School Student Council President. It gives me great pleasure to provide you with my monthly report. This month, I had the opportunity to visit Morris Avenue School and talk to the principal, Mr. Johnson.

The environment at the Morris Avenue School is one where students come and enter a fantasy environment. The theme for the school is community, which coincide with their implemented Tools of the Mind curriculum. The curriculum which involves three different centers and various activities teaches student how to work together and collaborate with each other through different community roles. The roles portrayed vary from what you would see at restaurants, doctor's offices, libraries and the like. This unique program of studies allows each student to engage in various situations that encourage them to think and ask questions.

Aside from the Tools of the Mind curriculum, the students also have a fun opportunity on Fridays to build, draw and bounce around in the bouncy house which everyone loves. This atmosphere at the Morris Avenue School is bubbly and energized with all of the various educational activities going on. This enables the students of Morris Avenue School to come every day excited and ready to learn.

Morris Avenue School would like to thank Dr. Salvatore, the Board of Education, Central Office administrators and the community members for everything they do.

Thank you and have a great green wave day!

4. SCHOOL PRESENTATION

The Morris Avenue School presentation will begin with a sneak peek of what is happening in the Pre-School classes. The kindergarteners will take center stage showing off patterns through calendar math, weather discussion and solving addition problems. They will also recognize and discuss Black History Month.

G. GENERAL ITEMS

Comments from the Governance Committee Chair (APPENDIX O-1)

Mrs. George – A special note among the 27 policies are those that are newly written which are Victim of Domestic or Sexual Violence Leave, Screening for Dyslexia, Removal of Students for Assaults with Weapons Offenses, Transgender Students and Direct Deposit. The other policies have been revised. We also reviewed a policy this month regarding substance abuse. All of the policies will be on line for your review which I hope you will do after the vote is taken.

Motion was made by Mr. Dangler, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (1).

Ayes (8), Nays (0), Abstain (1) Mr. Zambrano, Absent (0)

1. APPROVAL OF RESOLUTION FOR THE SALE OF WEST END SCHOOL

That the Board approve the following Resolution:

RESOLUTION TO SELL WEST END SCHOOL

R E C I T A L S

A. The Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education") is the owner of a school and school site located at 132 West End Avenue, in the City of Long Branch, County of Monmouth and State of New Jersey, also known as Block 123, Lot 13 on the Official Tax Map of the City of Long Branch, Monmouth County, New Jersey which school and site are collectively referred to herein as the "West End School";

B. The Board of Education no longer is in need of the West End School to educate students attending the Long Branch Public Schools as several new schools have been constructed which can adequately house the students formerly located in the West End School;

C. The Board of Education has heretofore filed with the Department of Education a Long-Range Facilities Plan in which the Board of Education, in cooperation with the Department of Education, agreed to remove the West End School from the inventory of schools maintained by the Board of Education;

D. The Board of Education has attempted on several occasions to sell the West End School in accordance with the statutes of the State of New Jersey, *N.J.S.A. 18A:1-1 et seq.*;

E. Pursuant to said statutes, the Board of Education sought bids for the sale of the West End School which bids were opened on January 22, 2014. Menachem Learning Institute, a New Jersey Non-Profit corporation, ("Menachem") was the successful bidder, and thereafter a Purchase and Sale Agreement ("PSA") was signed between the Board of Education and Menachem which contained a mortgage contingency clause providing *inter alia* that the PSA was contingent upon Menachem obtaining a first mortgage loan by March 30, 2014, in the amount not exceeding eighty (80%) percent of the purchase price;

F. Prior to the expiration of the mortgage contingency time period, the Board of Education was advised by Menachem that it was not able to obtain a mortgage in the amount of eighty (80%) percent of the purchase price. Accordingly, the PSA was terminated and the deposit returned to Menachem;

G. GENERAL ITEMS (continued)

1. APPROVAL OF RESOLUTION FOR THE SALE OF WEST END SCHOOL (continued)

G. The Board of Education conducted a second attempt to sell the West End School by seeking competitive bids for a bid opening on July 15, 2014. On July 15, 2014, no bids were received. Accordingly, pursuant to *N.J.S.A. 18A:20-7*, the Board of Education is permitted to negotiate for the sale of the West End School;

H. By letter dated January 23, 2015, Jeffrey Resnikoff, Esquire, submitted an offer to purchase the West End School on behalf of his client New Jersey Repertory Company as follows:

1. The purchase price of \$2,250,000.00 is to be paid in cash;
2. A 120 day period of due diligence is required;
3. The re-zoning, creation of an overlay zone or a use variance for the West End School to allow the use of the West End School as (i) a theater and to provide further education and support for the use of special functions to include office space, conference space, music, choral, instrumental, photography, art gallery and set design; (ii) the use of the West End School to accommodate actor housing; (iii) a new theater which would allow 225-250 seats and be approximately 16,000 square feet and include a sky-lit atrium space for a lobby; (iv) acceptable parking at the West End School in conformity with the Land Use Regulations of the City of Long Branch consisting of 80 site spaces; and (v) a closing to occur sixty (60) days after all contingencies have been satisfied.

I. The Board of Education is willing to enter into a PSA with the New Jersey Repertory Company in a form satisfactory to the Board of Education and its legal counsel, incorporating those terms as set forth in the previous Recitals; and

J. The PSA will provide that the Deed to be given to New Jersey Repertory Company will include a Covenant Running with the Land which will state as follows:

The Deed from Seller ("Board of Education") to Purchaser (New Jersey Repertory Company) shall contain a covenant running with the land which will provide that the Property (including the School and Site) may not be used for a public school, private school or charter school without the express written consent of the Seller which consent Seller may grant or deny in its sole and absolute discretion.

For purposes of the PSA only, the Board of Education will consent to waiving the Covenant Running with the Land solely for New Jersey Repertory Company for the uses aforesaid, however, the Covenant Running with the Land shall continue to run with the land and shall be binding on the heirs, successors, assigns and purchasers of the West End School from New Jersey Repertory Company and all future heirs, successors, and assigns.

G. GENERAL ITEMS (continued)

1. APPROVAL OF RESOLUTION FOR THE SALE OF WEST END SCHOOL (continued)

NOW THEREFORE, be it resolved by the Board as follows:

1. The Recitals set forth above are incorporated into and made a part of this Resolution.

2. The attorney for the Board of Education is hereby authorized and directed to prepare a PSA between the Board of Education and the New Jersey Repertory Company which will generally include those terms of the offer set forth in the Recitals and such other terms as said attorney deems appropriate.

3. At such time as the PSA has been prepared in form satisfactory to the New Jersey Repertory Company and the Board of Education, the President and Secretary of the Board of Education respectively are hereby authorized and directed to sign the PSA and to take any and all other actions necessary to fulfill its terms and conditions; provided, however, that until the PSA is signed by the Board of Education and the New Jersey Repertory Company, neither shall have any obligation to the other.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Abstain: 1 (Mr. Zambrano)
Absent: 0
Date: February 18, 2015

Motion was made by Mrs. Perez, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (2 – 5).

Ayes (9), Nays (0), Absent (0)

2. APPROVAL OF AGREEMENT WITH EDUCATIONAL DATA SERVICES, INC. FOR FY2016

That the Board approve the agreement with Educational Data Services, Inc. for participation with the New Jersey Cooperative Bid Maintenance Program in an amount not to exceed \$15,500 as listed:

- The licensing and maintenance fee for the 2015-2016 school year in the amount of \$10,600.00
- The Right to Know services for the 2015-2016 school year in the amount of \$4,900.00

G. GENERAL ITEMS (continued)

3. APPROVAL TO ACCEPT RUTGERS EAGLETON INSTITUTE OF POLITICS STATE HOUSE EXPRESS MINI GRANT

That the Board approve to accept the Rutgers Eagleton Institute of Politics State House Express mini grant in the amount of \$300.00. The funds will be used to pay for bus rental expenses to bring a High School history class to Trenton for a tour of the State House.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

4. APPROVAL OF 2015-2016 SCHOOL CALENDAR

That the Board approve the attached 2015-2016 school calendar (**APPENDIX G**).

5. AUTHORIZATION TO ACCEPT THE GEORGE L. CATRAMBONE SCHOOL PARKING LOT BID

The following bids for the George L. Catrambone School parking lot were received:

	<u>BID AMOUNT</u>
Precise Construction Inc.	\$563,005.00
James R. Ientile, Inc.	\$519,600.00
L&L Paving Co., Inc.	\$468,551.80
Underground Utilities Corp.	\$536,283.00

That the Board accept the lowest bid of **L&L Paving Co., Inc.** in the amount of **\$468,551.80**.

Motion was made by Mrs. Perez, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (6 – 16).

Ayes (8), Nays (0), Abstain (1) Mr. Grant, Absent (0)

6. APPROVAL TO SUBMIT TENTATIVE FY2016 BUDGET TO THE COUNTY OFFICE

That the Board approve the submission of the tentative FY2016 budget to the county office for review and approval prior to March 20, 2015. Upon approval from the County Superintendent, the Board authorizes the Superintendent of Schools and School Business Administrator to advertise said budget prior to the public hearing scheduled for April 29, 2015.

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX O-2)

Dr. Critelli – The Personnel Committee met on February 11 2015. You can find the agenda items listed on the back of tonight's agenda, Appendix O-2. We currently have open certified positions for a chemistry teacher, bilingual supervisor and K-5 humanities/science supervisor. We also discussed workers' compensation and personnel currently out of work. We spent some time discussing TEACH NJ which focuses on the teachers' evaluation system that is currently in place. A discussion centered on the multiple measures of performance to evaluate teachers. These measures include components of both student performance and teacher practice. There are different levels of rating. Teachers do receive an annual summative evaluation. The evaluation rating includes highly effective, effective, partially effective or ineffective. 84% of our staff scored effective or highly effective.

Comments from the Athletics Committee Chair (APPENDIX O-3)

Mr. Dangler – The Athletics Committee met on February 10, 2015. We discussed the recognition of a former student who was an NFL stand out, USFL stand out and All Pro, Sam Mills. At the first Friday night football game of the 2015 – 2016 school year we are planning to have a plaque with an encouraging message in memory of Sam mounted outside of the locker room as well as one of his football jerseys from his years of playing in the NFL. We plan to contact his family, friends and former teammates to participate. This will begin approximately one hour prior to the start of the game. We also plan to have a screen dropped over the school wall to show the spectators the plaque. The committee also voted to bring the Hall of Fame recognitions back. It has been at least 5 years since the last event took place. The Athletic Hall of Fame will be celebrated in conjunction with Senior Recognition on June 2, 2015 to show the students the history of Long Branch and the accomplishments of student athletes. The Academic Hall of Fame will be held in conjunction with Scholarship night in May. Applications for each event will be going out shortly.

7. RESOLUTION

That the Board approve the attached Resolution for medical review of Giovanna Avagliano - (which will be labeled **APPENDIX H** and made part of the permanent minutes upon Board approval).

8. RESOLUTION

That the Board approve the suspension with pay of Michael Mazza – **APPENDIX I**.

9. RESIGNATION – CONTRACTUAL POSITION

That the Board accept the resignation of the following individuals:

CHRISTIN BITTNER-AGEE, Amerigo A. Anastasia School special education teacher, effective February 10, 2015.

TERRENCE MORIARTY, George L. Catrambone School teacher, effective January 30, 2015.

10. RESIGNATION – STIPEND POSITION

That the Board accept the resignation of the following individual:

MONICA AVARIA, Adult ESL evening class team leader, effective February 13, 2015.

H. **PERSONNEL ACTION (continued)**

11. **STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend position for the 2014-2015 school year:

Breakfast Monitors

\$13.08/session*

Amanda Castano, GLC
Brittany DeSantis, GLC
Nichelle Douglas, LWC
Carolyn Zuidema, LWC

Substitute Breakfast Monitor

Sherry Reed, JMFECLC

Lunchroom Monitors

\$21.36/session*

Bruna Cale-Oliveira, GLC

12. **STAFF TRANSFERS**

That the Board approve/ratify the staff transfer for the 2014-2015 school year:

DAWANDA DECKLE from Lenna W. Conrow School instructional assistant to Advancement Academy instructional assistant.

CARLOS VEGA from Morris Avenue School safe school environment person to Middle School safe school environment person.

JORGE MOTA from Middle School corridor aide to Morris Avenue School safe school environment person.

13. **TEACHER/MENTOR PROGRAM**

That the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor program:

MENTEE

Michael Green
Gregory Penta

MENTOR

Alexander Smiga
Melissa Christopher

14. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on (APPENDIX J).

15. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (APPENDIX K).

16. **ATTENDANCE AT CONFERENCE**

That the Board approve **AVERY GRANT**, Board of Education member, to attend the 2015 National School Board Association Annual Conference to be held in Nashville, TN on March 20 – 23, 2015 at a cost not to exceed \$1,882.00 (Acct. #11-000-230-585-390-12-44).

H. PERSONNEL ACTION (continued)

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (17 – 25).

Ayes (9), Nays (0), Absent (0)

17. CHANGE OF TRAINING LEVEL

That the Board approve a change of training level for the following individual effective February 1, 2015:

LINDSAY BUERKLE, Pupil Personnel Services, to move from MA to MA +30 on teacher's salary guide.

18. SUBSTITUTE TEACHERS

That the Board approve the following substitute teachers:

Victoria Lewis	Kiera Crosby
Danielle Fellona	Jennifer Gonzalez
Courtney Petty	

19. SUBSTITUTE SECRETARY

That the Board approve the following substitute secretary:

Patricia Brown

20. STUDENT TEACHER/INTERN PLACEMENT

That the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2014-2015 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Monmouth University</u>	<u>Spring, 2015</u>	<u>Jan. – May, 2015</u>
John Ghattas	High School	Joe Palumbo
Mathew Crank	High School	Jon Barratt

I. STUDENT ACTION

21. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

That the Board approve the monthly report as required by statute (**APPENDIX L**).

22. FIELD TRIP APPROVALS

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX M** and made part of the permanent minutes upon Board approval).

23. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX N**.

I. **STUDENT ACTION (continued)**

24. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS**

That the Board approve/ratify the placement of, and provide transportation for the 2014-2015 school year for the following students:

RED BANK REGIONAL HIGH SCHOOL
RED BANK, NEW JERSEY

Tuition: \$8,945.20/Student/Year (\$101.65 Per Diem)

Transportation

Effective Dates: 02/03/15 - 06/18/15

ID# 2661816001, classified as Eligible for Special Education and Related Services

Note: Case Manager recommends student finishes senior year at Red Bank Regional.

COASTAL LEARNING CENTER
HOWELL, NEW JERSEY

Tuition: \$22,512.00/Student/Year

Transportation

Effective Date: 02/17/15 - 06/23/15

ID# 5283988592, classified as Eligible for Special Education and Related Services

Note: Due to behavioral concerns, the Child Study Team is in agreement to accept placement to Coastal Learning Center.

25. **PLACEMENT OF ATYPICAL TUITION-IN STUDENTS FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the tuition-in students for the 2014-2015 school year for the following students:

FROM: OCEANPORT BOROUGH SCHOOLS

ID#: 2464332291

Placement: George L. Catrambone School - (ESL)

Tuition: \$13,118.00/Year (\$72.88 per Diem)

Effective Date: January 5, 2015 – June 19, 2015

OCEANPORT BOROUGH SCHOOLS

ID#: 8615685451

Placement: Long Branch Middle School - (ESL)

Tuition: \$13,330.00/Year (\$74.06 per Diem)

Effective Date: January 5, 2015 – June 19, 2015

I. STUDENT ACTION (continued)

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (26 – 27).

Ayes (9), Nays (0), Absent (0)

26. TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR

That the Board approve/ratify the termination, and discontinue transportation for the 2014-2015 school year for the following students:

MOESC/45-DAY ALTERNATE INTERIM PROGRAM
TINTON FALLS, NEW JERSEY

Tuition: \$225.00/Student/Day

Effective Date: 02/04/15

ID #3806100791, classified as Eligible for Special Education and Related Services.

NOTE: The student completed the 45-day Alternate Interim Program and has returned to Neptune High School on February 5, 2015.

ARCHWAY PROGRAMS
ATCO, NEW JERSEY

Tuition: \$33,613.20/Student/Year

Effective Date: 02/09/15

Student ID#: 2502642087, classified as Eligible for Special Education and Related Services

NOTE: Student was terminated from the above school due to behavioral issues and was sent to a juvenile detention center pending placement.

WOODCLIFF ACADEMY
WALL, NJ

Tuition: \$28,286.16/Student/Year

Transportation

Effective Date: 02/10/15

ID #5283988592, classified as Eligible for Special Education and Related Services.

NOTE: Student was terminated due to behavioral issues and will be placed at Coastal Learning Center effective February 17, 2015.

27. CORRECTIONS/REVISIONS TO MINUTES

That the Board approve the following corrections/revisions to minutes indicated:

January 29, 2015

STUDENT TEACHER/INTERN PLACEMENT

Lauren Flauta, Amerigo A. Anastasia School, Pauline Cieri. This should have read; Gregory School, Marjani Morgan.

November 19, 2014

STUDENT TEACHER/INTERN PLACEMENT

Yuri Williamson, LWC, Susan Tomaini/PreK. This should have read: Amerigo A. Anastasia School, Michelle Lapiana

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Paul Eschelbach, LBSEA President, stated that while watching tonight's performance, especially the ballet dancers, he was reminded of watching a male dancer on television and when interviewed he stated that he had learned to dance at the Anastasia School. Mr. Eschelbach also stated that the arts are an important part of the curriculum in Long Branch and thanked Dr. Salvatore and the Board of Education for all of their support.

K. ADJOURNMENT – 7:58 P.M.

There being no further discussion, motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board adjourn the meeting at 7:58 P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

LONG BRANCH PUBLIC SCHOOLS

2015-2016 School Calendar

September 2015						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2015						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2015						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2016						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2016						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

KEY

	School Closed For Staff and Students
	First Day for Students Only
	Professional Day for Staff/Closed for Students
	Professional Day for Staff/1/2 Day for Students
	Schools Closed Due to Inclement Weather

Total Number of Days

180 = Students

183 = Staff

186 = New Certified Staff (08/26/15, 08/27/15, 08/28/15)

Note: In the event of school closings due to inclement weather, the calendar will be adjusted as follows:

1st Inclement weather day: Schools open on February 16, 2016

2nd Inclement weather day: Schools open on May 27, 2016

3rd + Inclement weather day: Extended School Year June 20, 2016 +

Parent Conferences have been scheduled according to each school. Please contact your child's school for conference dates.

Summary of Days

Month	Students	Staff
September	19	21
October	21	22
November	17	17
December	14	14
January	19	19
February	19	19
March	18	18
April	20	20
May	20	20
June	13	13
Total	180	183
New staff attends 8/26/15, 8/27/15, & 8/28/15 for New Teacher Orientation		

Note: School calendar subject to revision due to inclement weather conditions/emergency closings.

Long Branch Public Schools Calendar 2015 -2016 School Year

2015

Wednesday	August 26	New Teacher Orientation/All New Certified Staff
Thursday	August 27	New Teacher Orientation/All New Certified Staff
Friday	August 28	New Teacher Orientation/All New Certified Staff
Tuesday-Wednesday	September 1-2	All Staff Members Report/Professional Day - Schools Closed for Students
Thursday	September 3	Schools Open
Monday	September 7	Labor Day - Schools Closed
Monday	October 12	Columbus Day - Schools Closed for students- Professional Day for Staff
Thursday-Friday	November 5-6	NJEA Convention - Schools Closed
Thursday-Friday	November 26-27	Thanksgiving Recess - Schools Closed
Monday- Friday	December 21-January 1	Winter Recess - Schools Closed

2016

Monday	January 4	Schools Re-open
Monday	January 18	Martin Luther King Day/Schools Closed
Friday	January 29	Professional Day for Staff & ½ Day for Students
Monday-Tuesday	February 15-16	President's Day Weekend - Schools Closed
Friday	February 26	Professional Day for Staff & ½ Day for Students
Friday-Friday	March 25-April 1	Spring Recess - Schools Closed
Monday	April 4	Schools Re-open
Friday	April 29	Professional Day for Staff & ½ Day for Students
Friday	May 20	Professional Day for Staff & ½ Day for Students
Friday-Tuesday	May 27-30	Memorial Day Weekend - Schools Closed
Wednesday-Friday	June 15-17	Professional Day for Staff & ½ Day for Students

June 17, 2015: Last Day for Students and Staff

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended **MICHAEL MAZZA**, Audrey W. Clark instructional assistant, effective February 10, 2015 pending the outcome of an investigation.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Abstain: 1 (Mr. Grant)
Absent: 0
Date: February 17, 2015

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

FRANCIS MAINIERI, High School teacher, effective February 17, 2015.

PHILLIP MAMMANO, Middle School teacher, effective February 16, 2015.

MEGAN RENZO-MAZZA, Middle School guidance counselor, effective February 2, 2015.

ALIA VARGAS, Amerigo A. Anastasia School teacher, effective January 30, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

ELENA ABBRUZZESE, Joseph M. Ferraina Early Childhood Center instructional assistant, from February 5, 2015 to April 2, 2015.

RAFFAELLA PAGANO, Lenna W. Conrow School instructional assistant, from January 27, 2015 to February 27, 2015.

MATTY ROMAN, Alternative Program Academy secretary, from February 2, 2015 to February 27, 2015.

KATHY TOMAINO, Lenna W. Conrow School teacher, January 11, 2015 to March 25, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

CARYN BERMAN, George L. Catrambone School instructional assistant, from February 6, 2015 to February 13, 2015.

KATHY TOMAINO, Lenna W. Conrow School teacher, March 26, 2015 to April 2, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify a family/medical leave of absence without pay for the following named individual:

CARYN BERMAN, George L. Catrambone School instructional assistant from February 17, 2015 to February 20, 2015.

EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify an extension of family/medical leave of absence without pay:

GIOVANNA AVAGLIANO, transportation bus aide, from January 5, 2015 to January 30, 2015.

ERIN LAMBERSON, High School teacher, from February 2, 2015 to April 14, 2015.

CONFERENCES

APPENDIX K

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

MICHAEL SALVATORE, PhD

\$395.00

Superintendent of Schools, to attend the NJASA School Administrator Training Program sponsored by the New Jersey Association of School Administrators to be held at NJASA Headquarters, 820 West Front Street, Trenton, NJ 08618 on March 3-4, 2015 (Acct# 11-000-230-585-390-12-44).

NICHELLE DOUGLAS

\$242.00

Lenna W. Conrow School teacher, to attend the 2015 Conference for New Jersey Pre-Kindergarten Teachers sponsored by Staff Development for Educators (SDE) to be held at Bally's, Atlantic City, NJ on February 23, 2015 (Acct# 20-218-200-580-390-08-44).

JOEY ROBINSON

\$190.00

Preschool Intervention and Referral Team Member, to attend the Executive Functions and ADHD in Children & Adolescence workshop sponsored by PESI, Inc. to be held at the DoubleTree in Eatontown, NJ on March 25, 2015 NJ (Acct# 20-218-200-580-390-08-44).

GARY VECCHIONE

\$322.00

Assistant Facilities Manager, to attend the 19th Annual EXPO/Conference – EXPO15 Safe Sustainable Schools sponsored by the New Jersey State Buildings and Grounds Association to be held at Bally's Hotel & Casino, Atlantic City, NJ on March 16-18, 2015 (Acct# 11-000-262-590-309-12-44).

Monthly HIB Report

Reporting Period- January 22, 2015- February 18, 2015

Summary

Total: Five (5) HIB investigations, two (2) confirmed as HIB.

Audrey W. Clark School

Two (2) investigations, two (2) confirmed

Amerigo A. Anastasia School

One (1) investigation, zero (0) confirmed

Middle School

Two (2) investigations, zero (0) confirmed

All other schools had no HIB cases to report.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID# 1212688255, non-classified student

NOTE: Student has been authorized for Home Instruction until medically cleared.

ID# 8817718541, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 01/23/15. The Monmouth-Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 6714224637, non-classified

NOTE: Administration request due to pending medical clearance and outside assessment and negative toxicology screening.

ID# 1778206787, non-classified

NOTE: Administration request due to pending medical clearance and outside assessment and negative toxicology screening.

ID# 9807476837, non-classified student

NOTE: Home Instruction has been recommended for two months by physician due to an injury and surgery that the student has received.

ID# 8645115498, non-classified

NOTE: Administration request due to pending medical clearance and outside assessment and negative toxicology screening.

ID# 8237438551, non-classified

NOTE: Administration request due to pending medical clearance and outside assessment and negative toxicology screening.

ID# 6976451187, non-classified student

NOTE: Home Instruction was extended for four additional months

ID# 6285911099, classified student

NOTE: Administration request due to a 10 day suspension.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID# 01000647, non-classified student

NOTE: Student has been medically cleared to return back to school as of February 10, 2015

ID# 1212688255, non-classified student

NOTE: Student has been medically cleared to return back to school as of February 9, 2015

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

GOVERNANCE COMMITTEE MEETING

February 11, 2015

6: 15 pm

MINUTES

In Attendance:

COMMITTEE MEMBERS:

Mary George, Chair

Avery Grant

Donald Covin

Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph. D.

Alvin L. Freeman

JanetLynn Dudick

1. Policy & Regulation Revisions (First Reading)

5000 - PUPILS

P & R 5530 Substance Abuse (Revised)

Added to #2 in the Regulations – Discipline – student offenses, interventions, and consequences

2. State and Federal Acts and Decisions affecting schools in New Jersey

.....

GOALS:

The committee members will actively participate in professional dialog pertaining to policy with specific focus towards the common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to policy with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles, and PARCC.

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

PERSONNEL COMMITTEE MEETING

February 11, 2015

5:00 pm

MINUTES

In Attendance:

COMMITTEE MEMBERS:

Michele Critelli, Ed. D. Chair

Lucille M. Perez

Bill Dangler

James Parnell

ADMINISTRATORS:

Michael Salvatore, Ph. D.

Alvin L. Freeman

JanetLynn Dudick

1. Open Positions

Certified:

Chemistry Teacher

Bilingual Supervisor

K-5 Humanities/Science Supervisor

2. Workers' Compensation

Reported from July 1, 2014 – October 8, 2014 6 injuries

Reported from October 9, 2014 – December 9, 2014 4 injuries

Reported from December 10, 2014-February 9, 2015 9 injuries

Year to date TOTAL 19

11 job related (coaching, recess, equipment, directly related to job)

5 caused by employee (bent finger, tripped, back strain)

3 caused by student

3. Discussion items:

TEACH NJ – employee status update

Continued work with staff for continued growth and practice efficiency

GOALS:

The committee members will actively participate in professional dialogue pertaining to personnel with specific focus towards the teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to personnel with specific focus towards: teacher evaluation, student growth objectives, student growth percentiles and PARCC

ATHLETIC COMMITTEE

February 10, 2015

5:00 p.m.

Minutes

COMMITTEE MEMBERS:

Bill Dangler, Chair
Lucille Perez
James Parnell
Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman
Jason Corley, CAA

DISCUSSION:

I. Sam Mills Recognition

- September 11, 2015 first home game vs RBC
- Facilities will present a mock-up of the plaque to Board of Education
- Plaque will be mounted in the area by football locker room
- Each member of the committee to reach out to any family members, teammates & friends
- Discussions on ceremony will continue at next meeting

II. Athletic Hall of Fame Committee

- Advertising to go out to the media within a week's notice
- Same documents to be used and placed on the athletic website once Dr. Salvatore approves media date
- Ceremony ideas to be brought to the board agenda meeting
- Invitations to follow board approval
- All information will be sent to the Athletic Office

III. Green & White Senior Athlete Banquet

- June 2, 2015 – Bucky James Center, 6pm
- Discussions w/ The Green & White Association for the Board of Education to equally contribute to the Senior Banquet to potentially host the Athletic Hall of Fame at the same time to inform the student-athletes and their families

ATHLETICS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.